

Lease Application Instructions

Please complete a **separate** application form for each adult (persons 18 years or older) applicant. Fill in all requested information - do not leave blanks or partial responses. Print all responses clearly and legibly in ink or electronically. Incomplete applications will not be processed.

We recommend electronic application form available at www.findOCproperties.com

Processing takes 1 to 3 business days and you may contact our office regarding the status of your application, or with any questions.

Return the Following for each applicant:

1. A completed application form;
2. Photo ID
3. Copy of last 2 pay stubs to verify income;
4. Copy of 2 most recent bank statements (both checking and savings);
5. If self-employed, a copy of last year's tax returns with profit and loss statement;
6. Full credit report including FICO score.

PETS

Not all properties allow pets. Please ask if a pet is allowed before submitting your application.

ACCEPTANCE

Applicants will be notified of acceptance by phone, text or email. **If you are approved, you are encouraged to complete a Rental Agreement and pay the required security deposit within 24 hours of notification.** Failure to do so will release owner from any obligation to rent to applicant. We do not remove properties from the rental market until we receive the required deposits and rent. **All required payments must be made prior to move in. Your first month's rent and deposit must be paid by CASHIER'S CHECK only.**

Please be aware that all references will be contacted and all information submitted by each applicant will be verified. Do not send original documents. Submit complete application form and other required supporting documents to: info@findOCproperties.com

Thank you for your interest in this property.

